

How to save an image from your phone onto a memory stick (also referred to as a USB Drive)

1. **Note, these instructions are for an Android phone and a gmail user.**
2. Find your image on your phone
3. Underneath the image on the left is a SHARE icon - it looks like a triangle with three dots
4. Press the SHARE icon and options will come up (you might have to scroll sideways). Press the GMAIL icon which looks like an envelope with an M in it.
5. An email format will pop up. Email it to yourself.
6. Put a memory stick in your computer.
7. Open your gmail and click on the image.
8. A download icon will show up, probably above the image. A download icon is always some sort of down arrow.
9. Once downloaded you can right click on the downloaded image which will give you the SAVE AS option.
10. SAVE AS to your memory stick which will show up on the left hand side under Files as D Drive or the name of your stick!